

## Sick Call/Hospital Referrals

### 2106.1 GENERAL

Inmates with non-emergency health care complaints will be seen by the appropriate health care professional during scheduled sick call hours. Severe medical conditions will be referred to contract medical facilities.

- (a) Sick call will be conducted daily.
- (b) Sick call hours will generally be from 0700 to 2000 hours.
- (c) A licensed physician, registered nurse, or nurse practitioner will conduct sick call.

### 2106.2 SIGN-UP PROCEDURE

- (a) Inmates in the housing units requesting routine, non-emergency medical attention shall submit an Inmate Medical Message Slip directed to the medical staff, describing the nature of their complaint. Forms are available from the Deputies and medical staff.
- (b) The Message Slips will be handed directly to a nurse or placed in the medical message box. During the medication call, the Correctional Health Services (CHS) Nurse will unlock the box and remove all of the Inmate Medical Message Slips.
- (c) The medical clerk will prepare a roster of inmates to be seen during sick call hours. A copy of the list will be given to the Deputy who will coordinate the necessary inmate movement.
- (d) Except for emergency situations, inmates other than those on the scheduled sick call list will not be sent to the exam room; they must first submit an Inmate Medical Message Slip to the nurse so that they can be placed on scheduled sick call.
- (e) It is the responsibility of CHS to give prompt attention to all medical requests made by an inmate through the Inmate Medical Message Slip. CHS will retain each Inmate Medical Message Slip as a permanent record.
- (f) Nothing in this section relieves a Deputy, or other employee, of the responsibility to provide for the health and safety of an inmate. If an inmate is obviously ill or injured, or if at any time an inmate expresses the need for immediate medical attention, or the inmate does not appear to have fully recovered after a short period of time, CHS will be informed.
  - 1. Staff will document the incident on the proper form (JI only unless the incident requires additional medical attention outside the facility, excluding normal medical appointments at a hospital or clinic refer to CCOM Section 2106.3(b) – Hospital Referrals and Returns, then a DR is required). At the discretion of the Supervisor or Watch Commander, any medical/casualty occurrence may be directed to be documented on a department Casualty Report form.

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#### **2106.3 HOSPITAL REFERRALS AND RETURNS**

- (a) Emergency medical conditions may require an inmate to be sent to a hospital for specialized treatment not available in the facility. Medical staff will make this determination.
  - 1. Correctional Health Services (CHS) will notify the Main Control staff member of the type of emergency transportation needed.
  - 2. Main Control staff members will call for a contract ambulance service or paramedics as needed and fill out the medical transport authorization form. The transporting ambulance will take the white and pink copies of the medical transport authorization form and the Deputy will take the canary form back to Main Control. The Main Control staff member will notify the Operations Sergeant
  - 3. Main Control staff member will also notify the Classification Deputies.
  - 4. Security for inmates to any hospital will be provided by the facility where the inmate is housed. Arrangements will be in accordance with [CCOM Section 2200 - Hospital Deputy](#).
- (b) The medical staff will coordinate normal medical appointments at hospitals or clinics.
  - 1. CHS will generate an appointment slip that will specify the inmate's name, booking number, charges, housing location and the date, time, and location of the medical appointment. Copies will be distributed to the inmate's housing location and the Transportation office.
  - 2. Transportation will schedule the necessary means of conveyance and security for the inmates during short term appointments and clinics.
  - 3. Housing Deputies will call inmates with appointments out of the housing areas in time to prepare them for transportation to the assigned location.
  - 4. One religious book or pamphlet, approved for inmate use per [CCOM Section 2014.6 – Approved Religious Artifacts](#), will be allowed at medical appointments.
  - 5. Any missed appointment must be brought to the attention of CHS. Rescheduling of appointments is the responsibility of the medical staff.
  - 6. Distribution of corrected, changed or added appointment slips is the responsibility of CHS.
  - 7. Absent exigent circumstances, inmates returning from an off-compound medical appointment shall be returned to their housing location as soon as reasonably possible.
    - i. In the event of exigent circumstances, a Sergeant shall be notified, and the reasons will be documented in the [REDACTED]
- (c) Non-Emergency Hospitalized inmates will be assigned to the Security Ward at Anaheim Global Medical Center.
  - 1. The Hospital Deputy will prepare secure bed space at the hospital for inmates who are, by a doctor's request, required to remain at the hospital.

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2. The Hospital Deputy will notify the Classification Deputy of the housing reassignment.
  3. Classification staff will notify:
    - i. CHS to update their file.
    - ii. The housing Deputy at the inmate's last housing location to gather inmate's property and module card to be sent to the hospital.
  4. Upon returning from the hospital, the inmates will be re-screened by the nurse at Triage. The nurse will examine each inmate and make a determination as to whether they need to be housed in Medical Housing.
  5. CHS will notify Classification staff with the housing recommendation: regular or medical housing. Classification staff will assign the inmate to a facility, module and sector and notify the necessary parties.
  6. If CHS does not clear an inmate at Triage and the inmate needs to return to the hospital, the IRC will provide the initial escort Deputy until relieved by the originating facility within a reasonable amount of time.
    - i. If the Deputy from the originating facility is present at the IRC during the denial, they shall escort the inmate to the hospital and coordinate relief from their assigned facility, if necessary.
    - ii. The escort Deputy shall notify the inmate's originating facility Operations Sergeant upon transporting the inmate to the hospital.
- (d) Emergency Hospitalized Inmates will be transported to the nearest Receiving hospital as determined by the Fire Department Paramedics.
1. A Sergeant will assign a Deputy to accompany the inmate in the transporting ambulance and to provide security in the Hospital.
  2. Inmates admitted for Medical Observation will be guarded by a Deputy until the inmate has been medically cleared for return to custody, admitted to the Jail ward at Anaheim Global Medical Center or other arrangements are made to provide security for the inmate. The Facility the inmate is transported from will be responsible for the security of the inmate admitted for care.

#### **2106.4 IMMOBILE INMATES AND EMERGENCY CARE**

- (a) When an inmate appears to be, or claims to be, ill or injured and cannot, or in the Deputy's judgment should not, be moved, Correctional Health Services (CHS) will respond to the location.
- (b) The urgency of the response will be conveyed to CHS by the Deputy via the intercom. If the nature of illness or injury is severe, one Deputy will notify their supervisor who will contact Main Control and request that the paramedics respond. CHS will be informed that paramedics are responding to the scene.

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- (c) Lifesaving first aid for emergency conditions will initially be performed by Deputies, with due regard to security. CHS will relieve the Deputy of first aid care when they arrive at the scene.
- (d) CHS will determine the nature and extent of on-site care to be administered to the inmate. Deputies will provide security for the site. CHS may also, after arriving at the scene, request an ambulance be dispatched to transport the inmate to the hospital. All requests for ambulance/paramedics must be coordinated through Main Control.
- (e) Gurneys or stretchers will be available for use in emergencies.

#### **2106.5 MEDICAL APPROVAL FOR INMATE SHOES**

- (a) All inmates are expected to wear standard issue footwear, i.e., slippers/sandals. Deviation from standard issue footwear is allowed only for medical reasons. Correctional Health Services (CHS) has exclusive authority to recommend/authorize an inmate to wear footwear that is different from the standard issue. CHS's accommodation policy provides that inmates may wear jail issued canvas shoes only after CHS determines a medical necessity for such shoes. Inmates are not allowed to wear personal shoes. Authorization to wear the jail issued canvas shoes will be written on a Medical Miscellaneous Message Slip. Under rare circumstances, personal shoes with built in lift prescribed for leg length discrepancy may be allowed when CHS determines the OCSD canvas shoes cannot address the inmate's specific medical issue.
- (b) Inmates requesting/requiring Orange County Jail issued canvas shoes must have their request approved by CHS. A court order is not a substitute for a CHS recommendation for Orange County Jail issued canvas shoes. Inmates should not be told to get a court order if they request shoes; they should be told to make the request to CHS. If a court order is received that directs the inmate to be given shoes, but the inmate does not have CHS approval, the inmate should be referred to CHS for evaluation. If CHS approves the canvas shoes, the order may need to be referred to County Counsel for modification if the order requires "personal shoes", "athletic shoes" or some type of shoe different from the canvas shoes. If CHS disapproves canvas shoes, the order should be referred to County Counsel for a motion to set aside. No order should be referred to County Counsel for an objection unless CHS's position on shoes is first determined.
- (c) CHS staff may also approve the use of prescribed orthotic inserts to be used in the Orange County Jail issued canvas shoes based on the inmate's medical need.
- (d) The following procedure shall occur in order to allow an inmate to wear Orange County Jail issued canvas shoes:
  - 1. The inmate must submit an Inmate Message Slip directed to the medical staff describing the need for Orange County Jail issued canvas shoes. Forms are available from the Deputies and medical staff.
  - 2. CHS will evaluate the inmate to determine if there is a medical necessity to wear jail issued canvas shoes.

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3. If an inmate provides a signed recommendation for canvas shoes from CHS, the inmate should be provided jail issued canvas shoes without delay and without need for any court order.

#### **2106.6 INMATES REFUSING OFF COMPOUND MEDICAL APPOINTMENTS**

(a) Deputy responsibilities:

1. When an inmate refuses to attend an off compound medical appointment, the Deputy will make every effort to resolve the situation verbally.
  - i. The inmate should be notified that the refusal will be documented, and the refusal will need to be in the presence of Correctional Health Services (CHS).
2. If the refusal continues, the Deputy will notify CHS, and the Sergeant assigned to the inmate's housing location.
3. If the inmate cites a medical or mental health-related issue as the reason for refusal, CHS will be notified to determine the validity of the statement.
4. A refusal to attend an off compound medical appointment will be documented on a department Information Report. The Deputy will request a jail incident number and an entry will be made on the 24 Hour Log under "Off Compound Medical Refusal." The inmate will not be written up for Failure to Obey a Directive in this situation.

(b) Sergeant responsibilities:

1. A Sergeant will respond and speak directly with the inmate to verify the inmate is refusing to go to their off compound medical appointment.
  - i. A handheld video camera will be used to record the inmate's refusal as well as the physical and mental state of the inmate. If possible, the Sergeant will coordinate with CHS and capture on video the inmate refusing to CHS.
2. The Sergeant should attempt to convince the inmate to voluntarily go to the medical appointment.
3. If the inmate continues to refuse, the Sergeant will notify the Watch Commander and document the refusal and all other relevant details in the Custody Operations Supervisor's Log. The Sergeant's documentation will include the following:
  - i. Reason for refusal
  - ii. Mental and physical state of the inmate
  - iii. Living conditions of the inmate
  - iv. CHS personnel present